

**SHELBY COUNTY BOARD OF COMMISSIONERS
AGENDA ROUTE SHEET**

Referred to Commission Committee: **LAW ENFORCEMENT, FIRE, CORRECTIONS & TOURISM**

For Commission Action on _____

DESCRIPTION OF ITEM: RESOLUTION AMENDING THE FY09 BUDGET FOR FEDERAL THROUGH THE STATE GRANT FUNDS FOR THE STAYING HOME PROGRAM FROM THE STATE OFFICE OF CRIMINAL JUSTICE PROGRAMS. THIS RESOLUTION ALLOWS THE EXPENDITURE GRANT FUNDS IN THE AMOUNT OF \$70,378.00. SPONSORED BY COMMISSIONER SIDNEY CHISM.

_____ This Action does NOT require expenditure of funds.

 X This Action requires/approves expenditure of funds as follows complete all that apply)

County General Funds: \$ _____ County CIP Funds: \$ _____

State Grant Funds: \$ _____ State Gas Tax Funds: \$ _____

Federal Grant Funds: \$ 70,378.00

Other Funds (Specify source and amount): \$ _____

Other pass-thru funds (Specify source and amount): \$ _____

Originating Department: Corrections

APPROVAL:

Dept Head: John C. Trusty \ _____ \ 7/22/08
(Type Your Name & Phone #.) (Initials) (Date)

Elected Official: _____ \ _____ \ _____
(Type Your Name & Phone #.) (Initials) (Date)

Division Director: Andrew Taber \ _____ \ 7/22/08
(Type Your Name & Phone #.) (Initials) (Date)

CIP – A & F Director: _____ \ _____ \ _____
(Type Your Name & Phone #.) (Initials) (Date)

Finance Dept.: _____ \ _____ \ _____
(Type Your Name & Phone #.) (Initials) (Date)

County Attorney: _____ \ _____ \ _____
(Type Your Name & Phone #.) (Initials) (Date)

CAO/Mayor: _____ \ _____ \ _____
(Type Your Name & Phone #.) (Initials) (Date)

SUMMARY SHEET

I. Description of Item

Resolution is a housekeeping matter to allocate approved grant budget into county budget periods to allow their full expenditure. This grant was accepted after the county budget process for FY09 was in place and was not included in the adoption of the FY09 budget.

The Staying HOME Project promotes family bonding and decreases youth violence through an individualized reentry/transition plan, child-friendly visitation if the inmate has children, along with an integrated family strengthening program, small group sessions for plans to meet reentry needs, and mobilization of resources to improve social functioning for male prisoners at the Shelby County Division of Corrections, all documented for individual referrals and follow-up.

II. Source and Amount of Funding

- A. Amount Expended/Budget Line Item – new grant budget with 100 percent federal dollars totaling \$70,378.00 in Fund 506 and Org 350107.
- B. All Costs (Direct/Indirect) – The grant will fund 100 % of direct costs of the Program. Shelby County will provide management and oversight with existing staff of the Division of Corrections. It is anticipated that the successful completion of this program will result improved re-entry skills of the released prisoners, and provide trained and equipped permanent staff for the future continuation of the methods developed as permanent programs for all prisoners and their children.
- C. Additional or Subsequent Obligations or Expenses of Shelby County – There is no program continuation requirement once the grant funding ends.

III. Contract Items

- A. Type of Contract - Grant award is from the Tennessee Department of Correction allowing the use of grant funds for establishment of the Staying HOME Project.
- B. Terms - The contract with the Tennessee Department of Correction begins on May 1, 2008 and ends August 31, 2010. The grant is subject to the same regulations as all federal grants through the State regarding allowable costs and following administrative procedures.

IV. Additional Information Relevant to approval of this item

Administration recommends approval of this Resolution.

ITEM # _____

PREPARED BY David Barber

APPROVED BY _____

RESOLUTION AMENDING THE FY09 BUDGET FOR FEDERAL THROUGH THE STATE GRANT FUNDS FOR THE STAYING HOME PROGRAM FROM THE STATE OFFICE OF CRIMINAL JUSTICE PROGRAMS. THIS RESOLUTION ALLOWS THE EXPENDITURE GRANT FUNDS IN THE AMOUNT OF \$70,378.00. SPONSORED BY COMMISSIONER SIDNEY CHISM.

WHEREAS, Shelby County Government has developed a prisoner Re-entry Initiative program for the community, and has received grant funding for various aspects of the Initiative, and

WHEREAS, The Shelby County Government Division of Corrections was awarded funds from the Tennessee Department of Correction in the amount of \$119,013.00 for the Staying HOME Project for the period May 1, 2008 through August 31, 2010; and

WHEREAS, Shelby County Commission Item Number 9, adopted on February 25, 2008 approved the FY08 budget and approved a multi-year grant from the U S Department of Health and Human Services through the State for the Division of Corrections under the prisoner Re-entry Initiative program for the community; and

WHEREAS, The overall purpose of this project is to promote family bonding and decrease youth violence through an individualized Reentry/Transition plan for male prisoners at the Shelby County Division of Corrections, child friendly visitation with their children if any, contact family/caretakers of children, and small group sessions for plans to meet reentry needs, while aiding in the mobilization of internal and community resources to improve social functioning, all documented for individual referrals and follow-up; and

WHEREAS, There is a need to establish one grant funded position for the program, a counselor to be employed for no more than 24 months; and

WHEREAS, One Hundred percent of the program expenditures including the salary and benefits of the said County position will be funded by the said grant; and

WHEREAS, It is necessary to amend the FY09 Budget and the Position Control Budget for the Shelby County Division of Corrections.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF SHELBY COUNTY, TENNESSEE, That the FY09 Budget and the FY09 Position Control Budget for the Division of Corrections are hereby amended and funds appropriated as per Exhibits A and B, which are attached hereto and incorporated herein by reference.

BE IT FURTHER RESOLVED, That the County Mayor and the Director of Administration and Finance are authorized to issue their warrant or warrants in the amount not to exceed \$70,378.00 pursuant to the aforementioned grant contract and to take proper credit in their accounting therefore.

A C Wharton Jr., County Mayor

Date: _____

Attest:

Clerk of County Commission

ADOPTED _____

Shelby County Division of Corrections
Budget Amendment
FY09

Exhibit A
Staying HOME

Account No.	Description	Current Budget	Changes	Revised Budget
<u>Fund 506-Org.-350107-all accounts</u>				
4401	Federal Grants	-	(70,378.00)	(70,378.00)
	Total Revenues	-	(70,378.00)	(70,378.00)
5102	Salaries	-	32,023.00	32,023.00
5510	County Retirement	-	2,242.00	2,242.00
5511	OPEB Retiree Insurance	-	2,162.00	2,162.00
5516	MQFE	-	464.00	464.00
5520	Group Life	-	218.00	218.00
5540	Group Health	-	8,556.00	8,556.00
5560	Long-Term Disability	-	512.00	512.00
5591	OJI	-	496.00	496.00
5592	Unemployment	-	105.00	105.00
6042	Materials/Supplies	-	1,100.00	1,100.00
6637	Outside Contracts	-	22,500.00	22,500.00
	Total Expenditures		70,378.00	70,378.00
	Net Budget	-	-	-

Shelby County Division of Corrections

Exhibit B

Staying

HOME

FY09 Budget Amendment

Fund 506

Position No.	Position Description	Current Budget	Changes	Revised Budget
new	Family Liason	<u>-</u>	<u>32,023</u>	<u>32,023</u>
	Total Salaries	<u><u>-</u></u>	<u><u>32,023</u></u>	<u><u>32,023</u></u>